Date last amended:
17/11/2026

TRADE STAND
TERMS & CONDITIONS

STAND INFORMATION:

CONTACT DETAILS:

- **Mrs Annette Steenton – Trade Stand Coordinator**
  Email: **tradestands@hanburyshow.co.uk** Telephone: **07841 499663**

APPLICATIONS:

- Applications for trade space can be made by using our online booking system – **SHOWING SCENE**. Click **HERE** to access the 2027 Hanbury Show Showing Scene page.
- **NO PAPER or PHONE BOOKINGS WILL BE ACCEPTED.**

CLOSING DATE:

- All Applications for trade space should be made **NO LATER than Friday 4th JUNE 2027.** Applications will be closed once space is filled even if prior to the closing date.
- Applications may still be accepted after Friday 4th June 2027, if there is still space available, however a late booking surcharge of £50 + VAT may be added to late bookings.

PAYMENTS:

- **Bookings will only be secure and confirmed once full payment is made.**
- Payment made via BACS: Account Name Hanbury Countryside Show Society Ltd, Account Number 71574660, Sort Code 30-99-90. Please state 'TS' and business name as payment reference.
- Alternatively, payment can be made by cheque to Hanbury Countryside Show Society. (Subject to cheque being returned from the bank the exhibitor will be charged a handling fee of £12 plus additional bank charges).

INFORMATION REQUIRED:

- Application forms and supporting documents should be posted to: **Mrs A. Steenton, Crosswinds, Westonhall Road, Stoke Prior, Bromsgrove, Worcestershire, B60 4AQ.** or emailed to tradestands@hanburyshow.co.uk.
- **No Applications will be processed without a returned booking form, a signed completed risk assessment form, health & safety declaration and proof of insurance.**
- The completed application form must clearly state the size of the stand required, with details of all vehicles, trailers, gazebos, tents, etc which form part of the stand. Where tents are to be erected, sufficient space must be allowed to include tent guy ropes. **Please note that all sites are in the open, on grass**, **NO Electricity is provided (except Food and Craft Marquees)**. Water will be available from a tap on the Showground – indicated on the site plan.

STAND POSITIONS:

- To assist in allocating suitable positions the type of stand should be stated (e.g. Display Caravan, Marquee, and Machinery etc.) The nature of the exhibitor's business should be specified, as well as the activities to be carried out on the stand apart from selling, e.g. demonstrations of stated items.
- Sites shall be allocated in such positions and in such order as the Society deem fit.
- Without prejudice to the generality of the above, the Society will use its best endeavours to ensure that early applicants receive priority of position.
- Hanbury Countryside Show Society accepts no responsibility for any conflict of interest between trade stands and/or the duplication of a similar type stand, but will try to position stands sympathetically and considerately.
- Sites will be marked by boundary pegs, spray paint and your pitch number on a white label. Once set up exhibitors shall be responsible for the removal of any boundary site pegs, tape and number markers that pose a trip hazard.

BUILD UP:

- The Showground will be open for reception of exhibitors who have booked **OPEN SPACE STANDS** from 10.00am on Thursday 1st July 2027. Any exhibitor, contractor or goods arriving earlier may be turned away.
- Admittance is **STRICTLY BY PASS ONLY**. Vehicle passes and admission tickets will be emailed approximately three weeks prior to the Show. **NOTE: WE ARE NO LONGER SENDING PASSES IN THE POST.**
- Vehicle passes will be issued to each stand. It is **ESSENTIAL** that all vehicles arriving on the morning of the Show display a vehicle pass, vehicles without passes will be refused entry and directed to park in the public car park. It is the trade stand exhibitor's responsibility to download and print the vehicle passes. The trade stand number provided by the organisers should be clearly displayed on the vehicle pass.
- **RETAIL, CRAFT & FOOD MARQUEE** trade exhibitors will be permitted to access their pitches from 10.00am on Friday 2nd July 2027

- During the build-up all traders should enter the site via **Gate B off Hollowfields Road. What3Words: ///bloomers.hints.outs.** once off the public highway follow the signage and head to **Gate H** where you will be directed to your pitch.
- **OPENING TIMES:**
  - Thursday 1st July – 10.00am – 5.30pm
  - Friday 2nd July – 8.00am – 9.00pm
  - Saturday 3rd July – Gate H opens at 6.00am and closes at 8.30am
- **Any exhibitor arriving outside the above specified times may be turned away and have to park in the public car park. If for whatever reason the exhibitor needs to come in outside the times specified above, they must seek written consent from the Trade Stand Coordinator.**
- Please be aware that sunset will be approximately 9.32pm, there is very little lighting on site, please consider this when planning your trade stand setup and derig.
- All trade stands must be completely erected, and all vehicles removed from the avenues by **8.45am** on the Show Day. **Any exhibitor, caterer or vehicle delivering to an exhibitor's stand arriving after 8.30am will not be admitted to the exhibition area other than on foot.**
- Hi-viz clothing and appropriate PPE should be worn throughout the build-up phase.
- Goods and equipment consigned to the showground with insufficient information to identify the consignee will be returned to sender.

BREAKDOWN:

- **Stands may not be dismantled before 6.00pm on the day of the show. Vehicles will not be permitted to move until the show site is deemed by the organisers to be sufficiently clear of members of the public after the end of the show, which will be no earlier than 6:00pm. Vehicles will not be admitted off or onto the exhibition area before this time.**
- **OPENING TIMES:**
  - Saturday 3rd July – Gate H closes at 10.00pm
  - Sunday 4th July – 9.00am – 5.00pm
  - Monday 5th July – 9.00am – 5.00pm
  - Tuesday 6th July – 10.00am – 5.00pm
- Exhibitors shall be responsible for clearing the site by 5.00pm on Tuesday 6th July 2027, including replacing turf, filling post holes, making good any damage to ground, removing gravel, chippings, paving, straw, flowers, etc. Any work that the Society has to carry out to restore the ground will be charged to the exhibitor. Exhibitors failing to remove vehicles and chattels from the site after this date will be charged for storage at a rate of £30 per day plus VAT.

VEHICLES:

- There is a maximum speed limit of 10mph on the showground at all times.
- **Vehicles MUST be included within rented space if required to stay with stand.**

- All vehicles must display their trade stand pass with the correct details on. Any vehicle not parked in the appropriate place after 8:45am will be removed. HCSS will not be held liable for any damage caused.
- No vehicles shall be permitted onto the showground after **8:30am**.
- A designated trade stand vehicle parking area will be supplied – this will be clearly marked on the site plan provided.
- The Society reserves the right to restrict vehicle movement in adverse weather conditions.
- Vehicles re-entering the showground for the removal of stands will be at the discretion of the Society and **NOT BE BEFORE 6.00pm** once the public has departed.

CATERING & BARS:

- **Most catering and bar pitches have been allocated.** Please do **NOT** apply for trade space if your business is selling hot food, hot or cold beverages or confectionery. **Any application received from a catering or bar enterprise will automatically be rejected and fees paid refunded.**
- There are a couple of pitches reserved for specialised artisan local catering outlets, these outlets offer unique catering products. These are often filled early, if you are local and feel that your catering offering may fall into this category. Please contact the Trade Stand Coordinator, providing a thorough description of your offering, for an assessment of suitability and availability.
- Any trader found to be operating as a catering outlet or bar (selling hot or cold beverages, hot food or confectionery) without authorisation from the organisers will be asked to leave the showground. Any misrepresentation of business activity outlined on the trade stand application will result in expulsion from the showground.
- The show has a tender agreement with a company which provides public catering services across the showground. The catering tender arrangement is reviewed every three years. Any operator interested in tendering to provide comprehensive catering services at the event should write to the Show Manager – showmanager@hanburyshow.co.uk.

FURNITURE HIRE:

- No furniture will be provided unless pre-ordered on the application form. TABLES : £12.00 + VAT each, CHAIRS : £6.00 + VAT each. After the 4th June, prices will increase.
- Hired furniture will be placed on the stand pitch on Friday 2nd July and can either be left on the pitch after the Show or taken to the Secretaries Marquee.
- Where hired furniture is not returned or is returned broken, the Society will charge the trader for this lost equipment.

HEALTH & SAFETY AND LIABILITY:

- All applicants for the Hanbury Countryside Show are to fully understand and accept the requirement, as a condition of entry into Hanbury Show, that any party whose presence and/or activity is associated with the exhibitor's undertakings will comply with the Health & Safety at Work Act 1974 and all other current, relevant legislation, established guidance relating to safety at public events and Hanbury Show's rules and procedures as outlined in

the Safety Policy Statement which you agree to adhere to (Safety Policy Statement can be downloaded from the Show website)

- All exhibitors have a duty at all times to ensure their undertakings (or anyone acting on their behalf) do not endanger the health and safety of themselves or others.
- All persons acting on behalf of the exhibitor must have received sufficient information, instruction and training to enable them to carry out their work in a competent and safe manner.
- Any activities considered by the Society to have potential to cause harm may be suspended and exhibitors agree to follow the directions of the Show Officials.
- All incidents (major or minor) occurring at the show are to be reported to a Show Official immediately.
- Exhibitors are solely responsible for the safe custody of their property. The Society, its officers and staff disclaim any responsibility and all liability in respect of loss (including damage, theft, fire, accident, etc). The Society strongly recommends that all Trade Exhibitors arrange adequate insurance to cover any loss.
- Exhibitors **must** have public liability insurance cover to a minimum value of £5M.

MARQUEES:

- Marquees may be booked direct through The Marquee Company of Worcestershire on 07899 805150 www.themarqueecompany.co.uk.
- If a marquee/s is hired please provide the following information no later than 4th June 2027:
    1. Name and contact details for contractor supplying the structure.
    2. Their MTUA registration name – if different from above trading name.
    3. Copy of the contractor's public liability insurance certificate and risk assessment.
    4. Arrival times and date the structure will be erected and removed.
    5. Size and type of structure being supplied.
    6. Location within the stand pitch.

GAZEBOS AND LIGHT WEIGHT TENTS:

- Where you will be erecting a gazebo type structure or lightweight marquee as part of your stand, please ensure they are sufficiently anchored down. Structures should be suitable of withstanding a minimum of 30mph wind. All self-build structures must be of sound construction, assembled in line with manufacturer's instructions and must be suitably braced and anchored.
- Thin straight tent pegs (commonly supplied with the structures) are generally insufficient. You must use suitable ground anchors and ratchet straps to the frame (example: https://groundbolt.co.uk), or where using weights, these must be sufficient and strapped to the structure and not just placed on the foot, as they dislodge if the structure is moved by wind. (as a minimum we would expect to see 2 x 12.5kg weights or equivalent per leg on a 3x3 gazebo – but this is dependent upon your structure and may require more).
- Lightweight/flimsy garden gazebos are **NOT** suitable for use at events as they are likely to be damaged or blown away, even in light winds during summer months – resulting in serious

injury to people. If we deem any structure to be unsuitable for the event, we will instruct that it is dismantled and removed from site to ensure the safety of all staff and visitors on the site.

- Exhibitors are wholly responsible for ensuring they supply a structure suitable for the site and weather conditions.

CAMPING:

- Please note we do not provide campsite facilities, and the only toilets open during set up will be portaloos without running water.
- Trade exhibitors are permitted to camp on their trade stand pitches; however, it is essential that the Trade Stand Coordinator is aware that camping is taking place to ensure overnight security is aware in case of fire.
- Should a trader fail to notify the Trade Stand Coordinator of their intention to camp on the showground, they may be asked to leave.
- **IMPORTANT:** Strictly no one under the age of 16 years may camp in the trade area. If any under 16's are found, they will be asked to leave alongside their parent or guardian. The Showground is essentially a construction site and therefore is not a safe environment for children outside public opening hours.

ELECTRICITY:

- **IMPORTANT: Electrical connections are available to purchase when booking a pitch in the Food & Drink Marquee and Craft & Retail Marquee.** We are currently unable to offer electrical connections to open space trade stand pitches. Open space trade stands are advised to arrange an appropriate diesel generator, or battery solutions should they require electricity on their pitch. **The use of PETROL generators is strictly FORBIDDEN.**
- **Electricity Pricing:**
  Craft & Retail Marquee and **Food & Drink Marquee**
  13amp Single Socket: £55 inc VAT
  13amp Double Socket: £75 inc VAT
  16amp Single Phase (Cee Form type) socket: £85 inc VAT
- When booking electricity please list the appliances you intend to use on the application form.
- **Any late electrical bookings made after Friday 4th June will be surcharged, £50 per connection.**
- Other types of supply are available by separate arrangement.
- For 13amp supplies you do not need to bring a converter, the electric socket provided will be a standard will be a standard 3 pin (domestic type) socket(s).
- Traders are not permitted to connect to the show's electrical infrastructure without purchasing a supply. Any trader who plugs into a distribution board without purchasing a supply is an unauthorised user, and will receive an on-the-spot charge of £500 + VAT. If show's infrastructure has insufficient capacity to support that connection, the unauthorised user will be unplugged and may still be charged.
- No person except the Society's official electrician (or a person authorised by him or by the Show Manager) may alter any part of the Society's installation or switch on any part of it or start any generator connected with it.

GENERATORS, GAS and OTHER FLAMMABLES:

- **The use of PETROL generators is strictly FORBIDDEN.**
- **Diesel generators are permitted** however the Society reserves the right to ask for what they regard as unsuitable or unsafe generator equipment to be removed.
- To avoid the risk of nuisance to traders/the public; we request that you provide the quietest generator available, have suitable means of noise suppression and be mindful of siting the generator. Details of size, means of noise suppression & details of certification must be available for inspection.
- All electrical equipment used must display a current EET/PAT certificate. All electrical circuits must be protected by a 30mA RCD. All electrical equipment used must have been electrically tested within the previous 12 months and have safety certification available for inspection.
- The use of suitable gas appliances is permitted, however all regulations outlined below must be closely followed. If your stand uses or houses a gas cylinder (whether used or not) or other inflammables – this must be indicated in your application form and risk assessment.
- Any device fuelled by liquid petroleum gas (LPG) must ensure gas connections and pipes have been tested and certificated by a 'Gas Safe' engineer annually. **The certification must be provided with your application and available for inspection onsite**. Installations must comply with UKLPG Code of Practice CoP24 Part 3 (www.uklpg.org).
- The cylinders are to be disconnected/connected by competent persons only using the correct tools and leak tested prior to use.
- No smoking signs must be in place and observed.
- Unless authorised in writing by your point of contact, no more than two LPG cylinders (totalling 200KG) are permitted per unit.
- **A regulator must be included in the connection between the cylinder and the appliance and should be fitted according to the regulator manufacturer's instructions.** The regulator is precisely set by the manufacturer to control the pressure of the supply and Must Not Be Adjusted. Select a regulator with a means of protecting the downstream pipework or appliance from overpressure in the event of regulator malfunction. If a Regulator shows signs of wear, it should be replaced. Regulators must be marked BS:3016 or BS:EN:12864 or BS:EN:16129. Any regulator marked BS:3016 will be over 10 years old and no longer acceptable to use safely.
- **Propane cylinders must be located securely only in the open air and must not be used or stored inside marquees, tents or other enclosures.** Butane appliances and cylinders may be used within a marquee subject to sufficient ventilation and fire mitigation measures. Cylinders must not be changed during the show.
- LPG cylinders must be stored vertically on firm, level ground at least 1 metre horizontally from any structure, flammable material, ignition or heat source, in the open air, with no obstructions in the vicinity to impede ventilation. Cylinders must be restrained in a suitably designed cylinder stand or staked and chained securely. Cages or surrounds made of wood or other combustible material are not acceptable.

- All flexible hose must be labelled with either BS3212 or BSEN1763 or BS:EN:16436-1 and bear the year and name of manufacturer. Hoses must not exceed 1.5m in length between the regulator and appliance. All hoses must be secured with crimped hose clips or manufacturer made hoses – **jubilee clips are not permissible.**
- All cooking appliances must be located away from flammable materials including marquee walls.
- The Society reserves the right to ask for what they regard as unsuitable or unsafe gas equipment to be removed.
- In the event of a gas leak during the show, shut off gas supplies and inform the event organisers.
- It is recommended all those who use LPG have suitable training – such as the NCASS Sale use of LPG course: https://www.ncass.org.uk/training/health-safety-courses/lpg-gas-safety/
- **Portable camping stoves** designed for leisure use (including small single-burner aerosol-cartridge stoves and screw-on canister stoves) are strictly prohibited for use in commercial catering, food preparation for public consumption, or high-throughput cooking. All commercial catering equipment must be CE/UKCA marked, feature a working Flame Failure Device (FFD), and be fully certified by a Gas Safe engineer as outlined above.
- Where small portable camping stoves are permitted strictly for private staff refreshments or minor non-catering demonstrations, they must comply with the following:
    a) They must only be operated in the open air and never inside marquees, tents, gazebos, exhibition units, cabins or vehicle awnings due to the immediate risk of fire and Carbon Monoxide (CO) poisoning.
    b) Stoves must be placed on a completely flat, stable, non-combustible surface. They must not be placed directly on grass, plastic tables, or near flammable display materials.
    c) Fuel cartridges for portable stoves must be limited to small, self-sealing aerosol-type canisters (e.g., CP250 butane) or small screw-on gas canisters (e.g., EN417 valve types)
    d) No more than two spare canisters may be stored on the stand at any time, which must be kept in a cool, well-ventilated location outside of main structures, completely away from direct sunlight, heat sources, and active ignition points.
    e) Gas canisters must only be connected, disconnected, or changed in the open air and when the stove burner is completely cold. Cartridges must be completely disconnected from the stove unit at the end of each day and during transport. If a hissing sound or gas odour is detected upon fitting a cartridge, the unit must be decommissioned immediately.
    f) To prevent dangerous heat reflection onto the integrated gas cartridge compartment, cooking vessels used on portable cartridge stoves must not exceed the maximum diameter specified by the manufacturer.

FIRE EXTINGUISHERS:

- Every stand must carry fire extinguishers of a number and type appropriate to the risks as shown in their Fire Risk Assessment, subject to a minimum of one small extinguisher. Staff must be trained in their safe use.

MACHINERY:

- The Show must be advised of any machinery which is to be operated, and a specific risk assessment provided. The Show retains the right to stop the running of any machinery or engine.
- Machinery must only be operated or demonstrated in areas fenced off from the public.
- Operators must cease their activities should any person encroach into a danger area.
- When positioning ropes, fences or barriers to restrict access into potential danger areas, an adequate margin of safety must be observed as well as access by children who may walk underneath ropes etc.
- Particular care must be taken to assess and control the risk to persons from materials which may be ejected from machines.
- Plant and machinery must only be operated and demonstrated after ensuring that adequate precautions are taken to protect the operator and bystanders. Operators will be told that unsafe operation will not be allowed and may lead to possible legal action by the relevant enforcing authority.
- Any plant, machinery or equipment used prior to, during, or after the show should be operated by an adult who is fully trained and competent in its safe use. Use by inexperienced or untrained persons and those under the age of 18 is prohibited.
- Passengers must not be carried on vehicles and machines unless designed or adapted for that purpose. No child under the age of 13 may ride in any self-propelled agricultural vehicle.
- The correct protective clothing and equipment must be worn at all times when participants or exhibitors are engaged on any activity for which protective equipment is required, for instance when using a chain saw. All such protective clothing and equipment must comply with the requirements of the Personal Protective Equipment at Work (Amendment) Regulations 2022 (PPER 2022).
- In accordance with HSE PUWER requirements all raised components (such as telehander booms, front loaders, lift arms, and trailer bodies) must be securely supported by adequate mechanical means - such as manufacturer supplied safety struts. Under no circumstances should raised components rely solely on hydraulic pressure to remain in position.

SUBCONTRACTORS:

- Any trader employing the services of a subcontractor for example for tentage and/or catering. The trader shall require that all subcontractors meet the requirements of this document. Insurance details, risk assessments, gas safety and food hygiene documents (if applicable) from subcontractors should be available on request and should be held by the trader.
- It is important that the Organiser is notified about subcontractors' involvement by the trader. Failure to do this could result in the subcontractor being refused access to the Showground.

WATER:

- Water supplies cannot be provided to individual stands on Show Day. There is one drinking water point on the showground indicated on the map. No person except the Society's

official plumber (or a person authorised by him or by the Show Manager) may alter any part of the Society's installation or turn on or off any part of it.

- Spa Baths, Jacuzzis, etc may be filled following a discussion with the Trade Stand Coordinator as to how the water will be obtained and discarded.
- Any stand displaying items such as spas and Jacuzzis where water is warmed or atomised must provide a suitable and sufficient risk assessment considering Legionella, E.coli and other waterborne diseases.

SHOW GUIDE:

- The name, email, website, business telephone number of each trade stand exhibitor and a brief description of the exhibit, goods and/or services will be included free of charge in the Show Guide.
- The description must not exceed 200 words. It should include details of the exhibitor's goods and/or services and will also be used to aid with the siting of your stand.
- For applications received and accepted after Friday 4th June 2027; these trade stands may not feature in the Show Guide.

CONDUCT & USE OF STAND SPACE:

- All rubbish must be placed in bins and skips provided. All exhibitors must clear their site of litter after the event. Any litter which has been left will be subject to a clearance fee.
- **Notice:** Please ensure all used cable ties are placed in bins; we recommend the use of brightly coloured cable ties which can easily be seen on grass. Discarded cable ties pose a threat to farm animals and wildlife.
- Traders are not permitted to remove turf or dig up ground in any part of the Show area without the permission of a Society Officer. All holes must be filled in after use and turf replaced in a satisfactory manner. Any work which the Society must carry out to restore the ground will be charged to the exhibitor.
- Sites may not be transferred and no Exhibitor shall sublet, exchange or part with the possession of the site or stand allocated to him without the written permission of the Show Manager.
- No person shall:
  - offer for sale any articles, display posters or distribute any pamphlets, other than from an exhibitor's stand.
  - accost others or call attention to goods or services in such a manner as to cause annoyance to exhibitors or to the public.
  - use radio or other equipment causing interference to the Society's equipment.
  - make any charge for admission to an exhibitor's stand.
  - use any public address system or provide recorded or live music audible outside his stand during the hours of 9.00am to 6.00pm on Show Day without the prior written permission of the Show Manager. (The Society reserves the right to withdraw such permission should a justifiable complaint be made).
  - exhibit any animal on a stand without the prior written permission of the Show Manager.

- offer for sale any prohibited item; firearm, shotgun, ammunition, BB gun, replica firearm (including toys), kitchen knife, flip knife or other knife of any kind or bladed article, samurai or other sword, weapons or replica or article deemed to be an offensive weapon, kites, silly string, air horns, stink bombs, drones, balloons, fireworks, and two-way radios, or laser pen unless authorised to do so in writing by the Society.
- Fly or attempt to fly a drone (UAS) without specific approval and submission of safety documentation and aircraft insurance.

- All exhibitors and their representatives entering the Showground will be subject to the Rules and Regulations of the Society, which they are deemed to have accepted, and also to instructions of the Society's Officers and Staff.
- Any person contravening these rules is liable to expulsion from the showground foregoing any fees paid to the Society.

FOOD & DRINK:

- Exhibitors providing edible foodstuffs/catering on their stands whether the food is for sale or not are reminded that they must conform to the requirements of EU Hygiene Legislation, the UK Food Safety Act, the Food Hygiene (England) Regulations and any statutory amendments. Environmental Health Officers will be in attendance at the show and they have the power to stop trading and prosecute if they deem it necessary.
- All Stands selling food **MUST** enclose alongside their application their Local Authority Registration details and provide a copy of their current Food Hygiene Rating Scheme certificate and date of last inspection or an FHRS exemption letter from their Local Authority. Applications will not be accepted until such documentation has been received.
- All food service should follow the FSA regulations and guidelines on allergy labelling and cross contamination, making sure that all food containing allergens is clearly labelled.
- All stands handling food **MUST provide their own hand washing facilities** - there are none provided. Stands failing to have suitable and sufficient handwashing and hygiene facilities will be prohibited from trading.
- **Sale of Alcohol:** All exhibitors intending to sell alcohol must provide a copy of their Temporary Event Notice (TEN) to the Trade Stand Coordinator by Friday 4th June 2027. Failure to provide a valid TEN by this deadline will result in the cancellation of the booking, with no refund issued. The Showground is restricted to a maximum of 15 outlets permitted to sell alcohol. Once this limit has been reached, no further applications from alcohol retailers will be accepted.
- Refrigerated vans and stock vehicles - A limited number of parking spaces are available at the rear of the Food & Drink Marquee.
- Hospitality - Exhibitors may supply small scale hospitality free of charge to the public, this is however limited to drinks and finger food. The intention to provide hospitality needs to be noted on your application form. **Please ensure a copy of these regulations are provided to your caterer/supplier as they will be applicable to them and need to be adhered to.**

PRODUCT SAFETY STANDARD COMPLIANCE:

- **The General Duty of Safety**
  Under the General Product Safety Regulations 2005, any product intended for consumers must be "safe." The legislation places the burden of proof and the duty to supply safe goods on the distributor (the trader). https://www.gov.uk/government/publications/general-product-safety-regulations-2005/general-product-safety-regulations-2005-great-britain
- **The Role of the "Distributor" (The Trader)**
  The government defines a distributor as anyone in the supply chain whose activity does not affect the safety properties of a product. Distributors are legally required to act with "due care" to help ensure only safe products are supplied. They must not supply products they know (or should have presumed) to be dangerous.
- The requirement for UKCA or CE marking applies to a wide range of products beyond toys, including electronics, PPE, and pressure equipment. The trader is responsible for ensuring these marks are present before the point of sale.

TERRORISM (PROTECTION OF PREMISES) ACT 2025

- In line with the **Terrorism (Protection of Premises) Act 2025**, this event will be a qualifying event. You will therefore be required under the Act to coordinate and cooperate with us and our protection measures and procedures that are put in place by the show to reduce the potential likelihood and harm from a terrorist attack.
- As a responsible business we expect all traders/exhibitors to be aware of the current threats to the UK from Terrorism and so far as is reasonably practicable and proportionate for your business, ensure your staff are aware and trained of how to respond in the event of them being faced with an attack. It is recommended that all staff complete the Action Counters Terrorism (ACT) online training available on ProtectUK (www.protectuk.police.uk/group/130)

WIFI & PHONE SERVICE:

- WiFi will be made available to all trade stands; no charge will be made for this service. A password will be provided to allow access to the network. If WiFi is required, please ensure you mark YES on the application form.
- **Important: the organisers have invested heavily in an improved WiFi service. Despite this WiFi connectivity cannot be guaranteed.**
- The WiFi supplied is **STRICTLY** for traders use and access should not be shared with show visitors. The WiFi is for card terminals and associated equipment **ONLY**. Anyone found to be using it to access websites such as social media, e-commence or news platforms, (essentially websites that use a lot of bandwidth) will be **BLOCKED** from used the WiFi service.
- The event WiFi will be available from 8am on show morning and is not switched on overnight.
- There is poor mobile, 4G & 5G reception on the showground.

CANCELLATIONS:

- In the event of an exhibitor notifying the Trade Stand Coordinator that he/she is unable to attend before **June 4th 2027,** the Society will refund the charges paid, less a 15% administration fee. If the cancellation is made after **June 4th 2027** there will be no refund.
- If the Show is cancelled due to poor weather (where the field is considered unusable by the organising committee) a significant safety concern, disease pandemic or any other reason outside the Society's control, the Society will refund the booking fee minus 15% to cover administration costs.
- If the Society cancels a booking because it considers the trader or their proposed activities unsuitable, for any reason, a full refund of all fees paid will be issued promptly following notification of the cancellation.

GENERAL NOTICES:

- Tickets and passes will be allocated as shown on the price list.
- Trade Stand Exhibitors will be provided with a trade stand number which will be marked on the Show site map. A copy of the map will be supplied alongside the passes. Maps will also be made available to the public in the Show Guide and on large boards at the entrances.
- All exhibitors will have a free entry in the trade stand exhibitors list printed in the Show Programme.
- Data Protection (GDPR). All data provided for the purpose of exhibiting at the Hanbury Show will be stored on the show's system and data will be retained and used to keep exhibitors informed about the show. The show will publish information about the exhibitors in the show programme.
- The show may, from time to time and at its discretion use photographs of trade stands for marketing purposes and may name and publicize the presence of exhibitors at the show.