

Show Regulations

Application for Space

Applications are to be made in full through our secure online booking system including submitting an up to date Risk Assessment and a copy of your Public Liability insurance. The link to the booking system can be found on the website: <https://showingscene.com/events/trade/nottinghamshire-county-show-2025-may-2025/trade-goods>

The Society reserves the right to refuse application, without giving any reason and reserves the right to determine the area and position of sites.

No goods other than those stated on the Application Form may be displayed or sold without prior approval of the Society. The Society reserves the right to veto any exhibit or part thereof at any time. The Society's decision is final.

Use of Space

Traders must comply with all relevant Trading Standards legislation – safety, fair trading and quality. Trading Standards representatives do attend the show. We will encourage the consumer to forward any complaints to the Trading Standards Office.

Space will be clearly marked out on the ground. Your stand MUST fit into the area you have booked and marked out by us, including any vehicle, guy-ropes and trailer drawbars. Traders must not arrange goods or signs that create an obstruction to other traders or the free flow of visitors.

It is the traders responsibility to ensure that any construction of marquees or any other structure complies with the regulations stated in 2015 Construction (Design and Management) rules. Marquees must be offsite by 5pm Monday, 11 May 2026.

The Society reserve the right to decline any trader it views to be selling items they deem to be unacceptable or offensive and any product that could be a nuisance or annoyance to others.

Guidelines for New Traders

The siting of new traders will be at the discretion of the Society who will endeavour to accommodate any requests.

New traders must submit a colour photograph of their trade stand and their website address.

Charities

Please note that there are a limited number of sites available for charities which will be allocated at the Society's discretion. The Charity Registration number is required as proof of status. The Society may refuse any Charity whatsoever without reason.

Cancellation of space reserved.

Cancellations must be notified in writing. The Society reserves the right to re-let any cancelled space. For cancellations received before 1st February 2026, you will forfeit the non-refundable deposit paid at the time of booking.

PLEASE NOTE - For cancellations received after 1st February 2026, no refunds whatsoever will be given in respect of cancellation of space reserved.

Should the show be cancelled due to Covid regulations, a full refund will be applied.

Tables and Chairs

1.8m trestle tables and chairs are available free of charge. Tables and chairs will be available and stacked in different locations around the showground for traders to use on a first come first serve basis. Breakages will need to be paid for.

Description on Show website

Each trader must complete the Description section of the Application Form and will receive, free of charge, an entry on the Show Website. The listing will display Stand Name and Website together with up to 30 words of descriptive matter. Traders will not be allowed to sell or demonstrate goods which have not been included in their catalogue description unless prior permission is granted.

Recovery of Fines, Fees and Charges

Any fines, fees and charges shall be recoverable by the Society and, until payment is made, persons owing them shall be debarred from exhibiting at future Shows of the Society.

Unoccupied space

Any space allotted which is not occupied by 8.30 on show day shall be considered not required and the Society has the right to re-allocate the space.

Show Regulations

Exhibition of Livestock on Stands

- a. Traders wishing to include livestock on their stands must first obtain the Society's approval and an application to exhibit animals, including the hatching of eggs, must be received by the Society no less than 60 days before the Show with full details.
- b. Animals exhibited on trade stands cannot exhibit in Show classes.
- c. All livestock is subject to: (i) Movement control; (ii) Controls applied by DEFRA and any other authorities in relation to health status within DEFRA or other recognised scheme for a species; (iii) Declaration of disease-free certifications; and (iv) all livestock and birds must be accompanied by the appropriate documentation.
- d. All livestock and birds are subject to the orders of DEFRA and local authorities, which may be operative at the time of the show.
- e. Traders are wholly responsible for obtaining all certificates and permits, including those required to leave the Showground at the end of the Show.
- f. All livestock on trade stands must be halter led at all times. Such livestock must not be allowed to come into contact with any animals competing in the Show that are of a different health status.
- g. No livestock may be removed from the competitive classes and housed on a trade stand either before or after judging of the class in accordance with the arrangements agreed between the Society and officers of DEFRA.
- h. A competent stockman must attend animals on trade stands throughout the Show and this includes overnight. Traders are responsible for the security of their stand and stock and all claims arising from this.
- i. Traders must, at all times, comply with any instruction or request made by the Society Veterinary Officer.

Noise

Traders must not use any loudspeaker apparatus, or any other offensive noisy practices to cause annoyance in any way. Guidelines to minimise noise and the risk of hearing damage etc. may be obtained from the Health and Safety Executive. A risk assessment must also cover noise.

Raffle Tickets, Collections and Appeals

Raffle tickets may only be sold with the prior written consent of the Society and strictly within the stand space confines. Stands selling raffle tickets must be registered under the Lotteries and Amusements Act 1976. Written consent must be displayed on the trade stand. Games of Chance etc. will also need written consent to be displayed on the trade stand. The raffle of live animals is prohibited. Charities or other institutions wishing to make appeals for contributions to their funds must first obtain written permission from the Society. If permission is granted collections must not be made outside the limits of the trade stand. You and employees must stay within the confines of the booked space.

Advertisements

No traders or other person will be allowed to affix or distribute any placard, leaflets, publicity material or advertisement to any part of the Society's plant or premises without the written permission of the Society. No traders or other person will be allowed to distribute handbills or display advertisements except on their own stand. Show stewards have the right to confiscate any publicity material being distributed contrary to this regulation.

Prohibited Activities

a. Threatening and Intimidating Behaviour

Threatening and intimidating behaviour of any kind will not be tolerated and will result in that person/s being removed from the Showground.

b. Balloons and Kites.

The selling or donating of hand-held size inflated or deflated balloons and of kites is forbidden to avoid frightening livestock. Chinese Lanterns are prohibited.

Stand bookings can be made quickly and easily at
www.nottinghamshirecountyshow.com

Show Regulations

c. Aircraft Advertising, Loudspeaker Advertising, Trailing Banner Advertising.

Traders are not allowed to advertise by means of aircraft, loudspeakers or trailing banners.

d. Knives, Imitation Weapons, Airsoft, Cap Guns, BB Guns, Laser Pens, Pea Shooters, Catapults and Explosive Devices.

The sale of knives, Imitation weapons including Airsoft, cap guns, BB guns, laser pens, pea shooters, catapults and explosive devices is strictly forbidden. Any traders found selling such items will be asked to leave the Showground and will not be invited to exhibit again at either the Newark Vintage Tractor & Heritage Show or the Nottinghamshire County Show.

e. Protests, Demonstrations, Deputations, Delegations and Canvassing of members of the Public other than within the confines of the traders's trade stand space.

f. Riding of Cycles, Motorcycles etc.

The riding of cycles, motorcycles, motor trikes, farm bikes, quad bikes, monkey bikes & motorised scooters etc. on the Showground, in the car parks or caravan areas is not allowed except by authorised Showground personnel.

Ground Condition

The Society will not be responsible for the ground condition of the sites offered and will not guarantee to make any modifications to such sites.

Painting & Varnishing

Any paint or varnish used in the set-up of your trade stand must be dry by 7.15 a.m. on the first day of the Show.

Security

Security will be in operation from Friday 08 until Sunday 10 May 2026.

There will be continuous night security patrols during the Show period but it is the responsibility of traders or their agents to safeguard their property. The Society does not accept any responsibility whatsoever for any losses. If you need to report something, please see Event Control or find a steward and they will radio through.

Health and Safety

- All traders must provide a Risk Assessment under the Health & Safety at Work Act. A template is available from the Show Team, please ask. Please retain copies for your records. All risk assessments must be available for inspection on your trade stand at the Showground if required.
- **Traders are reminded that they are responsible for the observations, by themselves, their employees and their contractors of all Health & Safety regulations and legislation.**
- All trade traders must carry Public Liability Insurance to a minimum of £5M. A copy of the valid Certificate of Insurance must be submitted with your stand application. Applications cannot be processed or authorised without this certificate. If your current Certificate is due to expire before the dates of the Show, then it is your responsibility to submit to the Show Office a copy of your newly issued Certificate of Insurance which will cover the dates of the Show. In all instances, we strongly recommend that you bring your Certificate of Insurance with you to the Show in case you are required to provide it. traders must insure appropriately against fire, theft and other appropriate risks, not only as regards their property, but also against third party claims. Any firm or organisation employing people must also have Employer's Liability Insurance in accordance with statutory requirements.
- Traders are responsible for the security of their stand and stock and all claims arising from this.
- Any traders behaving in a threatening or intimidating manner towards showground staff, other traders or the general public will be asked to leave site and not allowed to trade with the Nottinghamshire County Show in the future.
- Electricity **MUST** be pre-booked with McConnells at extra cost, please ask for details. If you are found to be using electricity without authorisation, you will be subject to a fine.
- Equipment including generators brought to the site by an traders is the sole responsibility of the traders and must meet all current regulations including PAT tested electrical goods. Non-compliance will provoke possible exclusion from the site. All persons using LPG must submit a full risk assessment and ensure all LPG appliances, hoses, regulators and related accessories display CE/UKCA or UKNI conformity markings, which must be available for inspection on the day of the show. They should not be noisy or cause disruption to visitors or other traders in the vicinity. If they are disruptive, our health & safety officer will instruct you to turn this off. [More guidance here](#)
- All stands that are selling alcohol products to take home, will automatically receive a £20 charge to come under the Showground license. All bars, selling for consumption on the day will need to apply for a TENS alcohol license.

Show Regulations

- Trade stands, where the public can walk within the trade stand, must be kept tidy and safe and the operators must obey any advice given by the show organisers and their associates.
- Trade stands that operate rides must do so within Health and Safety Regulations. All equipment must be well maintained and copies of insurance, risk assessments and electrical testing must be shown.
- Trade stand holders, contractors working or delivering on site for a trade stand must not obstruct entrances, exits, roads with unattended vehicles.
- Traders must conform to precautions against fire and provide a fire risk assessment if necessary.
- The show organisers accept no responsibility for any damage to vehicles or trade stands by the actions of others.
- Vehicle movement restrictions do not apply to emergency vehicles or vehicles displaying official badges.
- No trader will be allowed to place products, boards or placards beyond the limits of the space allotted. Advertising banner space on the Rings or around the grounds may be booked through the show office.

The following will be checked before and during the Show by our Health & Safety Team:

- Erection and dismantling of marquee and structures
- Transportation of goods
- Electrical Supply and Connections
- Working at height including using appropriate ladders and PPE
- Migrant workers
- Fire Risk Assessment if applicable

Litter

Traders are responsible for ALL litter in the vicinity of their stand. All trade waste must be removed by the trader before and after the show and under no circumstances must it be out in bins provided for the show visitors. **Waste Regulations have changed as of 31 March 2025 and guidance will be provided by the Newark Showground.**

A charge of £100 will be invoiced directly to the stand holders if the Society has to remove any trade waste including cable ties after show breakdown.

Underground services

Traders must avoid damaging underground cables, water pipes and drainage channels by ensuring tent pegs are no longer than 250mm. If you are intending to break ground, please seek appropriate permission from the Site Manager. Any remedial work to re-instate ground or repair damage will be charged for.

Site services

Water is available at various points around the Showground. If you require a water connection on your stand, this must be pre-booked and paid for in advance. A charge will be made for stands requiring water for filling spas, pool, ponds etc.

Electricity must be pre-booked and paid for in advance. Electric is provided by our on-site contractor, McConnells. A separate booking form is available to download from online booking system.

Mobile Catering & Food Vendors – additional information

All will be required to have fire safety arrangement in place and detailed in their risk assessment. As a minimum, they are required to provide at least one operation 6kg dry powder extinguisher and fire blanket of other firefighting medium.

Each caterer is permitted only one LPG cylinder plus one spare unit and there is to be no changing of cylinders, other than via specifically designed valves during the open event.

All must submit copies of valid certification to the effect that fixed gas installations have been inspected by a gas safety registered engineer within the last 12 months. All gas appliances must be operated in accordance with manufacturers instructions. Spare cylinders will be stored in a secure, well-ventilated location at the rear of catering units. Regular removal of used cylinders is required and full cylinders are secured above, stored upright.

Caterers are required to manage waste generated by their undertakings. The event organiser will arrange for the provision of bins around the site and timely removal of trade waste.

Caterers are welcome to bring their own tables and chairs for customers to use providing these can be solely managed.

Organisers of the: **Nottinghamshire County Show**

Newark & Nottinghamshire Agricultural Society is a registered charity dedicated to promote, celebrate and champion agriculture across the Midlands region.

If you would like to support our work, find out more about the benefits of becoming a member.
www.nottinghamshirecountyshow.com/membership/

Newark & Nottinghamshire Agricultural Society
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“Just wanted to say a huge thank you to you and all the staff at the Show for a fantastic day, well attended and well organised. We had a great day and will definitely be back again next year.”
- Andrew Fletcher Photography