**Marlake Equestrian Events Terms and Conditions of Use and Hire**

1. These Terms and Conditions apply to all competitors and spectators and must be adhered to at all times. Entry into any competition, including the hire of the Arena, shall be deemed an acceptance of these Terms and Conditions.

2. Marlake Equestrian Events reserves the right to refuse entry/hire without stating the reason, to cancel the competition and all rights of admission.

3. Marlake Equestrian Events do not accept any responsibility or liability for any injury, accident, damage or illness to any person, property or animal whatsoever, or for any loss whatsoever, arising out of, or occurring at any competition, show or event. It shall be a condition of entry/hire of the Arena that each entrant shall indemnify the organisers against any legal action whatsoever arising from any accident.

4. Everyone must take all reasonable precautions to avoid and prevent accidents occurring and must obey the instructions of the officials and stewards.

5. Care must be taken when driving in the car park to ensure that pedestrians, particularly children, are not run over.

9. Any individual seen to be causing distress or suffering to any animal will be asked to leave and may be reported to the appropriate authorities.

10. No horse or pony under the age of 4 years shall be ridden at any competition.

11. BRITISH STANDARD APPROVED HARD HATS MUST BE WORN AT ALL TIMES WHEN MOUNTED unless stated otherwise in the schedule. Full and correct attire must be worn by all competitors when competing or hiring the Arena. All competitors and grooms, when mounted, must wear a British Standard skull/hard hat, which must be fastened. Failure to do so will incur elimination.

17. Children under 16 years of age must be supervised by a responsible adult at all times.

18. Competitors are requested, prior to leaving, to clean up any droppings or hay, straw or shavings around their horsebox/trailer and to dispose of these at home.

19. Marlake Equestrian Events reserve the right to alter any schedule at any time without prior notice.

22. Smoking is prohibited in all areas except the specially designated area in the car park.

23. Advise Marlake Equestrian Events in advance if bringing a Stallion. All persons entering onto the premises by virtue of admission agree to be bound by these Terms and Conditions and the General Rules of the Competition

24. **Substitutions**

If you wish to change both horse and rider, please email the secretary.

 **Withdrawal Policy – PLEASE READ CAREFULLY**

**Closing & Withdrawal date –**10 days before the starting date of the competition

**ALL Withdrawals must be registered by email to: emma@emmarichardsonsteele.com**
Please note if withdrawing after the closing date in order to obtain your refund we MUST receive a vet’s or doctor’s certificate. No later than the Monday following the event to obtain a refund.

**Withdrawal policy depending on date of withdrawal:**

1. Withdrawals for whatever reason **before the closing date**will receive a refund minus the £5 admin fee.
2. **Withdrawals made AFTER the Closing & Withdrawal date (10 days before the competition)**for a veterinary to the horse or medical reason to the rider, are non-refundable unless a replacement from our wait list is found. In this situation a full refund will be given minus the £5 admin fee.
*(If entries are open and there is no wait list – no refunds will be issued)*
3. **Withdrawals made 24 hours before the event**starting for whatever reason are non-refundable.

**Event Cancellation**

As you can appreciate at this time, we cannot insure against cancelling due to Covid 19. In the event of cancellation for any reason all entries will be refunded minus a £5 cancellation charge per entry.

If the event is cancelled due to adverse weather the event will be re arranged and all entries will be transferred or a refund if requested before the close of entry. Refunds will be less the booking fee and £5 admin fee.

**Withdrawals**: Entry fees are only refundable with a vets/doctor’s certificate. A refund will be issued minus the booking fee and £5 admin fee.

25. Please abide by any Government guidelines regarding Covid as recommended at the time of the event.