



Health & Safety Advice for Teachers at the Children's Countryside Day

1. **School staff are responsible at all times for the safety and discipline of pupils throughout their visit to the Children's Countryside Day at the Glendale Show Field.**
2. You should ensure that you are familiar with your own school guidelines and guidelines issued by your LEA and that you have the appropriate insurance cover for such school visits.
3. Please carry a mobile telephone and ensure this number is accurately recorded on your registration form in case of an emergency.
4. Pupils should be supervised at all times. Please carry a list of pupils and supervisors that are in your party and carry out a head count at regular intervals. All pupils should know the name of their school and the name of their group leader.
5. Adults and children visiting the show field should be appropriately dressed. Sensible footwear should be worn and provisions should be made for wet or hot weather (e.g. waterproof coats and sunscreen).
6. The Stewards' Tent will have a flag flying outside and it will be clearly marked on your Show Field map. You should instruct pupils who get lost to report to the Stewards' Tent. You should also report to the Stewards' Tent if any pupil goes missing. Lost children will be looked after by the Child Protection Officer until they are reunited with their group.
7. Should you require emergency assistance, please report to the Stewards' Tent.
8. You should be aware of any medical problems or allergies that your pupils have and you should make sure that all cuts and abrasions they have are covered with waterproof plasters.
9. All children and adults must wash their hands thoroughly after touching animals and before handling food. No eating or drinking should take place in the animal areas. Adults and children must not kiss the animals. **Please read the Farming & Countryside Education information sheet entitled "Preventing or controlling ill health from animal contact at visitor attractions".**
10. It is recommended that you have in your group an approved "first aid kit" and a qualified first aid person. There will be a First Aid Post within the Stewards' Tent manned by qualified first aiders, if you should require emergency treatment.
11. The Society's Stewards will be wearing yellow high visibility waistcoats. Stewards will be at various locations around the demonstration areas and will give advice and assistance as required.
12. By attending this event schools are agreeing to our media policy. It is the school's responsibility to ensure any children without permission to have their photo taken are removed when requested for a photograph.