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| **LAUNCESTON SHOW – SMALL BUSINESS, ARTS AND CRAFTS – 25 July 2024** |

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| Show Details | 25th July 2024. Launceston Show Ground, Kennards House, Launceston PL15 7EZ. By kind permission of Mr and Mrs J Whale. What3words: evenings.darts.cello |
| Trade Stand Charges | Basic fee £50 for 3m frontage x 3m deep. The showground is on a field, so uneven surfaces can be expected. No sub-letting of space or swapping of position is permitted. |
| Ticket allocation | 1 x car pass per entry (to be displayed). 2 tickets, additional tickets can be purchased online or at the entrance gate. All tickets will be posted prior to the show. |
| Closing date | **All bookings to be made by 1st June 2024** |
| Internet | This is available free of charge to all traders, provided by Cornwall Broadband Ltd |
| Table | Available to prebook (1.8m) at £10 each |
| Chairs | Available to prebook at £3 each |
| Exhibits | All exhibits are expected to meet current Health and Safety requirements |
| Advertising | Available for inclusion in the Show Catalogue sold on the day. Full page Colour20x14cm £85, full page B&W £50, half page B&W 10cmx14cm £25 – all adverts to [info@launcestonshow.co.uk](mailto:info@launcestonshow.co.uk) by 1st June |
| Electricity | Electricity can be booked at £25 per stand |
| Generators | Generators are not permitted in the food marquee. |
| Setting up | Trade Stands and advertising banners should be ready by 8.30am with no dismantling before 5.30pm on show day. Access to the marquee is available the day before. Everything should be removed by 5pm the day after show day. |
| Vehicles | There is a 5mph speed restriction at the site. All trade vehicles, unless part of the display, once unloaded must return to allocated parking area, by 8.30am latest on Show day. No vehicle movement between 8.30am and 6pm. Any vehicle causing an obstruction may be towed away. |
| Grass cutting | The show field will be prepared. At the request of the Landowner, can we respectfully ask that you do not cut the grass without express authority of the Show Yard Director. |
| Security | A security officer will be on duty throughout the night prior to the show and will patrol the Showground, however the Association cannot in any circumstances accept liability for any losses that exhibitors may incur. |
| Best Trade Stand | Judges will award the Chris Elliott Silver Salver to the best trade stand in the arts/crafts marquee. Entry is free. Judging takes place throughout the day. |
| Food | Catering pitches have been tendered for, therefore, selling of food/drink for consumption on the show field is prohibited. |
| Cancellation | A £10 admin fee will be retained if cancelled before closing date. After closing date, no refund will be made, unless in exceptional circumstances at the Secretary’s discretion. |
| Cancellation by Show | In the event the Show does not take place, refunds will be made at the discretion of the Association. No claim may be made against Launceston Agricultural Association. |
| Vehicles | There is a 5mph speed restriction at the site. All trade vehicles, unless part of the display, once unloaded must return to allocated parking area, by 8.30am latest on show day. No vehicle movement between 8.30am and 6pm. Any vehicle causing an obstruction may be towed away. There is an 18 tonne weight restriction. |
| Rubbish Removal | **Traders are reminded they are responsible for removal and disposal of ALL rubbish/waste/packaging from their stand.** |
| Insurance | Traders must provide Public Liability Insurance Certificates, valid at the time of the show, a copy of the Show Risk Assessment and Show Fire Assessment form must be completed. |
| Show Yard Director | The Association reserves the right to remove any personnel not abiding by the rules. The Show Yard Director shall have the final and binding decision. No refunds would be made. |
| Accessibility statement | Please refer to website. |

Launceston Agricultural Show reserves the right of admission.