



Show Regulations

11.05.2024

SHOW REGULATIONS



3.1 Exhibition of Livestock on Stands

a. Exhibitors wishing to include livestock on their stands must first obtain the Society's approval and an application to exhibit animals, including the hatching of eggs, must be received by the Society no less than 60 days before the Show with full details.

b. Animals exhibited on trade stands cannot exhibit in Show classes.

c. All livestock is subject to: (i) Movement control; (ii) Controls applied by DEFRA and any other authorities in relation to health status within DEFRA or other recognised scheme for a species; (iii) Declaration of disease-free certifications; and (iv) all livestock and birds must be accompanied by the appropriate documentation.

d. All livestock and birds are subject to the orders of DEFRA and local authorities, which may be operative at the time of the show.

e. Exhibitors are wholly responsible for obtaining all certificates and permits, including those required to leave the Showground at the end of the Show.

f. All livestock on trade stands must be halter led at all times. Such livestock must not be allowed to come into contact with any animals competing in the Show that are of a different health status.

g. No livestock may be removed from the competitive classes and housed on a trade stand either before or after judging of the class in accordance with the arrangements agreed between the Society and officers of DEFRA.

h. A competent stockman must attend animals on trade stands throughout the Show and this includes overnight. Exhibitors are responsible for the security of their stand and stock and all claims arising from this.

i. Exhibitors must, at all times, comply with any instruction or request made by the Society Veterinary Officer.

3.2 Noise

Exhibitors must not use any loudspeaker apparatus, or any other offensive noisy practices to cause annoyance in any way. Guidelines to minimise noise and the risk of hearing damage etc. may be obtained from the Health and Safety Executive. A risk assessment must also cover noise.

3.3 Raffle Tickets, Collections and Appeals

Raffle tickets may only be sold with the prior written consent of the Society and strictly within the stand space confines. Stands selling raffle tickets must be registered under the Lotteries and Amusements Act 1976. Written consent must be displayed on the trade stand. Games of Chance etc. will also need written consent to be displayed on the trade stand. The raffle of live animals is prohibited. Charities or other institutions wishing to make appeals for contributions to their funds must first obtain written permission from the Society. If permission is granted collections must not be made outside the limits of the trade stand. You and employees must stay within the confines of the booked space.

3.4 Advertisements

No exhibitor or other person will be allowed to affix or distribute any placard, leaflets, publicity material or advertisement to any part of the Society's plant or premises without the written permission of the Society. No exhibitor or other person will be allowed to distribute handbills or display advertisements except on their own stand. Show stewards have the right to confiscate any publicity material being distributed contrary to this regulation.

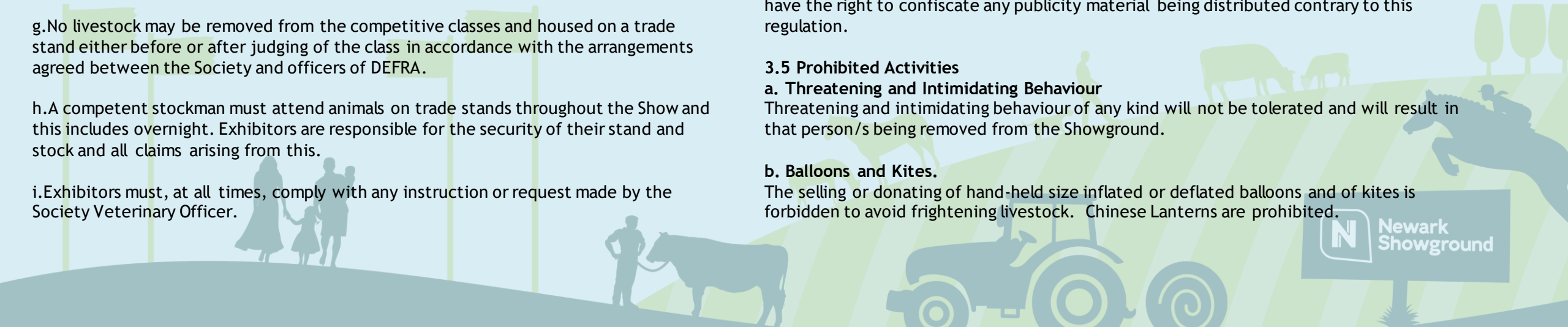
3.5 Prohibited Activities

a. Threatening and Intimidating Behaviour

Threatening and intimidating behaviour of any kind will not be tolerated and will result in that person/s being removed from the Showground.

b. Balloons and Kites.

The selling or donating of hand-held size inflated or deflated balloons and of kites is forbidden to avoid frightening livestock. Chinese Lanterns are prohibited.



c. Aircraft Advertising, Loudspeaker Advertising, Trailing Banner Advertising.

Exhibitors are not allowed to advertise by means of aircraft, loudspeakers or trailing banners.

d. Knives, Imitation Weapons, Airsoft, Cap Guns, BB Guns, Laser Pens, Pea Shooters, Catapults and Explosive Devices.

The sale of knives, Imitation weapons including Airsoft, cap guns, BB guns, laser pens, pea shooters, catapults and explosive devices is strictly forbidden. Any exhibitor found selling such items will be asked to leave the Showground and will not be invited to exhibit again at either the Newark Vintage Tractor & Heritage Show or the Nottinghamshire County Show.

e. Protests, Demonstrations, Deputations, Delegations and Canvassing of members of the Public other than within the confines of the exhibitor's trade stand space.

f. Riding of Cycles, Motorcycles etc.

The riding of cycles, motorcycles, motor trikes, farm bikes, quad bikes, monkey bikes & motorised scooters etc. on the Showground, in the car parks or caravan areas is not allowed except by authorised Showground personnel.

3.6 Ground Condition

The Society will not be responsible for the ground condition of the sites offered and will not guarantee to make any modifications to such sites.

3.7 Painting & Varnishing

Any paint or varnish used in the set-up of your trade stand must be dry by 7.15 a.m. on the first day of the Show.

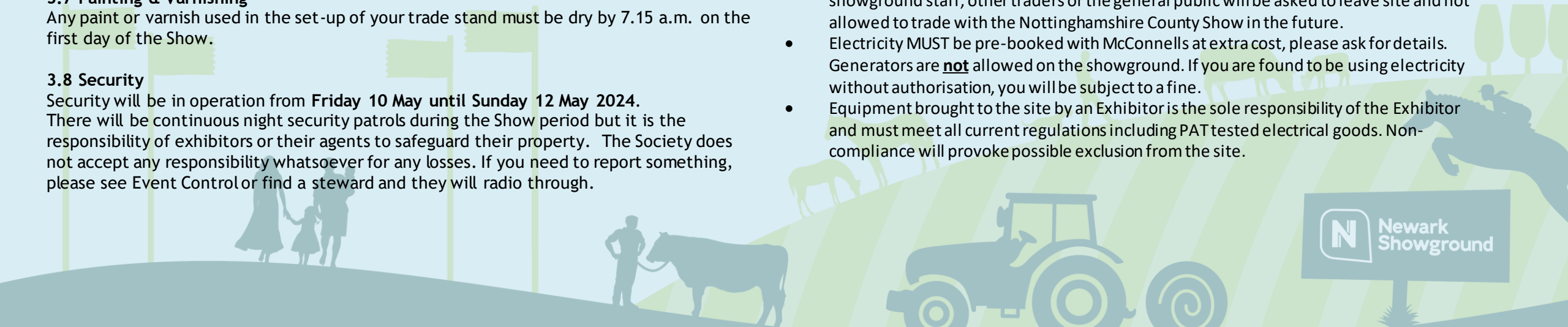
3.8 Security

Security will be in operation from **Friday 10 May until Sunday 12 May 2024.**

There will be continuous night security patrols during the Show period but it is the responsibility of exhibitors or their agents to safeguard their property. The Society does not accept any responsibility whatsoever for any losses. If you need to report something, please see Event Control or find a steward and they will radio through.

3.9 Health and Safety

- All traders must provide a Risk Assessment under the Health & Safety at Work Act. A template is available from the Show Team, please ask. The Risk Assessment document will be checked by our H&S team. Applications will be rejected if the Risk Assessment is considered inadequate. Applications can not be processed or authorised without these forms. Please retain copies for your records. All risk assessments must be available for inspection on your trade stand at the Showground if required. **Exhibitors are reminded that they are responsible for the observations, by themselves, their employees and their contractors of all Health & Safety regulations and legislation.**
- All trade exhibitors must carry Public Liability Insurance to a minimum of £5M. A copy of the valid Certificate of Insurance must be submitted with your stand application. Applications cannot be processed or authorised without this certificate. If your current Certificate is due to expire before the dates of the Show, then it is **your responsibility to submit to the Show Office a copy of your newly issued Certificate of Insurance which will cover the dates of the Show.** In all instances, we strongly recommend that you bring your Certificate of Insurance with you to the Show in case you are required to provide it. Exhibitors must insure appropriately against fire, theft and other appropriate risks, not only as regards their property, but also against third party claims. Any firm or organisation employing people must also have Employer's Liability Insurance in accordance with statutory requirements.
- Exhibitors are responsible for the security of their stand and stock and all claims arising from this.
- Any exhibitor behaving in a threatening or intimidating manner towards showground staff, other traders or the general public will be asked to leave site and not allowed to trade with the Nottinghamshire County Show in the future.
- Electricity **MUST** be pre-booked with McConnells at extra cost, please ask for details. Generators are **not** allowed on the showground. If you are found to be using electricity without authorisation, you will be subject to a fine.
- Equipment brought to the site by an Exhibitor is the sole responsibility of the Exhibitor and must meet all current regulations including PAT tested electrical goods. Non-compliance will provoke possible exclusion from the site.



- Trade stands, where the public can walk within the trade stand, must be kept tidy and safe and the operators must obey any advice given by the show organisers and their associates.
- Trade stands that operate rides must do so within Health and Safety Regulations. All equipment must be well maintained and copies of insurance, risk assessments and electrical testing must be shown.
- All vehicles must be driven in an appropriate manner around the show ground. If a trade stand vehicle is parked on the showground there must be a member of that staff available at all times, who is capable of driving that vehicle responsibly, in case of evacuation.
- Trade stand holders, contractors working or delivering on site for a trade stand must not obstruct entrances, exits, roads with unattended vehicles.
- Exhibitors must conform to precautions against fire and provide a fire risk assessment if necessary.
- The show organisers accept no responsibility for any damage to vehicles or trade stands by the actions of others.
- Vehicle movement restrictions do not apply to emergency vehicles or vehicles displaying official badges.
- No trader will be allowed to place products, boards or placards beyond the limits of the space allotted. Advertising banner space on the Rings or around the grounds may be booked through the show office.

The following will be checked before and during the Show by our Health & Safety Team:

- Erection and dismantling of marquee and structures
- Transportation of goods
- Electrical Supply and Connections
- Working at height including using appropriate ladders and PPE
- Migrant workers
- Fire Risk Assessment if applicable

3.10 Litter

Traders are responsible for ALL litter in the vicinity of their stand. All trade waste must be removed by the trader before and after the show and under no circumstances must it be out in bins provided for the show visitors.

A charge of £100 will be invoiced directly to the stand holders if the Society has to remove any trade waste including cable ties after show breakdown.

3.11 Underground services

Traders must avoid damaging underground cables, water pipes and drainage channels by ensuring tent pegs are no longer than 250mm. If you are intending to break ground, please seek appropriate permission from the Site Manager. Any remedial work to re-instate ground or repair damage will be charged for.

3.12 Unoccupied space

Any space allotted which is not occupied by 8.30 on show day shall be considered not required and the Society has the right to re-allocate the space.

3.13 Vehicles

There is a maximum speed limit of 10MPH on the showground at all times.

Vehicles are not permitted to be parked on or behind stands unless they have a Static Vehicle Pass. This can be purchased in advance for £25 + VAT with your booking. All other vehicles should be parked in the Trade car park before 08.30am on show day. All vehicles must display their trade parking pass with contact details on. Any trade stand vehicle not parked in the appropriate place or with the appropriate pass after 08.30 will be removed or subject to a £50.00 fine.

Vehicles re-entering the Showground for the removal of stands from the trade stand car park will not be allowed to do so until after 18.30, or when it is deemed safe and the public have departed from the show.

The Society reserves the right to restrict vehicle movement in adverse weather conditions.

3.14 Site services

Water is available at various points around the Showground. If you require a water connection on your stand, this must be pre-booked and paid for in advance. A charge will be made for stands requiring water for filling spas, pool, ponds etc. Electricity must be pre-booked and paid for in advance. Electric is provided by our on-site contractor, McConnells. A separate booking form is available to download from online booking system.

SECTION 4 – SET UP AND DISMANTLING

4.1 Stand Set up

Set Up Times:

Friday, 10 May 8:30- 19:00

Saturday, 11 May 06:30- 08:30 - expected to be busy, please allow plenty of time and have your £50 cash deposit ready if you require vehicle access onto the showground.

All exhibitors must set up their stands and be open by 08:30 on show day. There is a no vehicle movement policy from 08:30 until the close of the show.

You are welcome to collect your trade pack during any of the times listed above or we can send it to you via Royal Mail 48 Tracked for a charge of £3.50. However, if you arrive without your wristbands, you will be required to purchase new ones in order to trade at the show.

4.2 Encroachment

Encroachment onto any adjoining stand will not be tolerated and you may be asked to move.

4.3 Mobile Units

Traders with large mobile units should arrange to have these in position by **Friday 10 May, noon**. This is especially important when it is necessary to encroach on adjoining stand space to maneuver the unit into position. No articulated units may be sited during the hours of darkness.

4.4 Delivery to Stands

Goods and packages should not be sent to the Showground unless there is a representative of the trade stand to receive them.

4.5 Time of Dismantling / Removal of Trade Stands

NO PART OF A STAND MAY BE CLOSED OR DISMANTLED UNTIL 18:00 hours ON SATURDAY 11 MAY. Vehicles will be allowed in from 18.30 or once the public have left and it is declared safe to do so by show management. Announcements will be made over the PA system to inform you when vehicle movement can commence.



Newark & Nottinghamshire Agricultural Society



Organisers of the:

Nottinghamshire County Show

Newark & Nottinghamshire Agricultural Society is a registered charity dedicated to promote, celebrate and champion agriculture across the Midlands region.

If you would like to support our work, find out more about the benefits of becoming a member.

www.nottinghamshirecountyshow.com/membership/

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