

## LISKEARD SHOW SATURDAY 13th JULY 2024 Cornish Food & Drink Marquee Booking Details

<b>Location:</b>	The Show is held at The Showground, Merrymeet, Liskeard, PL14 3LE. Grass surface. Expected attendance of - 9000 subject to weather. What3words <a href="https://www.what3words.com/tasks/expressed/helping">///tasks.expressed.helping</a>
<b>Booking:</b>	Bookings should be received by Friday 14th June 2024. <b>Fees to be paid in full when booking along with proof of insurance.</b> Bookings may be received after this date (subject to availability, please telephone to check) but may not appear in the show's catalogue publications. We like to have a variety of stands and where possible try not to have too many stalls selling the same products. Exhibitors will agree to promote and sell only produce grown, made or processed in Cornwall. Please specify the nature of your business or give details of products you propose to sell on your booking form. Only goods and services so listed may be promoted and sold in the marquee on show day. In the event of any dispute between exhibitors on the interpretation of this clause, the decision of the organisers shall be final and binding. <b>Please note that the catering rights for the show are strictly reserved. Ready to eat hot and cold savoury products along with ice cream stands are <u>not permitted</u> within the Cornish Food &amp; Drink Marquee. Catering tender forms can be found on the show website.</b>
<b>Food Safety Policy:</b>	All food and drink must be kept covered and/or protected from contamination. If handling open ready-to-eat food, you must use tongs or wear gloves. Handwashing facilities will be provided for you in the marquee. As the water supply in these cannot be guaranteed potable, you may need to bring your own for washing up, wiping down etc. If selling "high risk" foods e.g. dairy, raw and cooked meats, fish etc, they must be kept chilled and below 5° as far as is possible. All food labelling (also drinks where relevant) must show ingredients. Any PPDA foods (pre-packed for direct sale) must show any of the 14 mandatory allergens highlighted in bold and/or large type. Please see <a href="http://www.narf.org.uk">www.narf.org.uk</a> and <a href="http://www.food.gov.uk/safety-hygiene/food-allergy-and-intolerance">www.food.gov.uk/safety-hygiene/food-allergy-and-intolerance</a> for info.
<b>Price:</b>	<b>£80 per 3 metre frontage stand. £160 per 6 metre frontage stand. Both 1.8 metres deep</b>
<b>Passes:</b>	1 car pass and 2 exhibitor passes will be issued for a 3 metre stand. 1 additional exhibitor's pass will be issued per additional <u>3 metres</u> . If you require any additional tickets these may be purchased in advance at a cost of £12 each or £14 at the gate on the day.
<b>Tickets etc:</b>	Your receipt, details of site allocated, a copy of our safety policy, vehicle and admission tickets and plan of the show ground will be sent to you by the end of June 2024.
<b>Electricity:</b>	Cost £33 per point including the cost of electricity. Electricity stands are booked on a first come first served basis. All appliances used must have been PAT tested.
<b>Tables and Chairs:</b>	No tables are provided. Tables may be pre booked if required at a cost of £11 per table. Size 1.8m length. NO chairs are provided.
<b>Banners:</b>	Banner/s booked to be displayed in the main show ring/cattle ring must be displayed by 8.30am on the show day or the Friday evening and removed by 6pm. The show will not be held responsible for the loss or return of any banner. They must not advertise anything offensive, religious or political.
<b>Cancellation:</b>	Cancellations made more than 6 weeks prior to the show date will result in a 50% refund being made. Cancellations made less than 6 weeks prior to the show will result in NO refund being made. Any refunds will be made after the show.
<b>Cancellation by Association</b>	In the event of a cancellation, postponement or abandonment of the Show, the Association will make refunds at its discretion. Traders shall not have any claim against the Liskeard & District Agricultural Association or any Member of the Association in respect of any loss or damage whatsoever consequent upon the Show or any part of it failing (for whatever reason) to be held or having to be abandoned.
<b>Insurances &amp; Risk /Fire Assessments:</b>	All traders must provide a copy of their Public Liability and Products Liability Insurance Certificates valid at the time of the show and if necessary, Employer Liability. A completed copy of the Risk Assessment and Fire Assessment Form (bottom of this form) must be returned with the Booking Form.
<b>Setting/Packing Up/Rubbish Removal:</b>	All stands must be set up by <b>8.30am</b> and exhibitors are expected to keep their stands open until 5.00pm. You may start setting up from 12noon on the Friday prior to the show. However, the Association is not held responsible of any loss or damage that may occur prior to the show. No tickets are required to enter the showground on the Friday but you must follow the instructions of the Committee. <b>All stands must be removed on the Saturday evening following the show. Please remove all waste from your stand area; disposal of all packaging is the trader's responsibility.</b>
<b>Catalogue Advertising:</b>	Colour advertising is available in the show day catalogue. Half page 12cm wide x 8cm high and Full Page 12cm wide x 18cm high. Adverts to be sent to: <a href="mailto:info@liskeardshow.org">info@liskeardshow.org</a> by 1 <sup>st</sup> June.
<b>Balloons:</b>	Please note that NO balloons are permitted at the show.
<b>Generators:</b>	<b>NO</b> generators are permitted with the Marquee. Any electrical equipment brought on site must be tested and certified by a competent person.
<b>General:</b>	The Association reserves the right to ask exhibitors to leave the show ground if they are found in breach of any of the conditions of booking or Association rules without refund.
<b>Privacy Notice</b>	A copy of the Association's Privacy Notice can be found on our website <a href="http://www.liskeardshow.org">www.liskeardshow.org</a> .

Right of admission is reserved