

MID DEVON SHOW 2024

REGULATIONS & GUIDELINES FOR THE FOOD & DRINK MARQUEE

All Traders shall be considered as having read, understood and agreed to the following regulations.

Booking: Applicants must complete all forms and provide full payment before they can be accepted and processed. Bookings will be acknowledged. Confirmation of site including tickets & vehicle passes will be forwarded nearer the time of the show. No sub-letting is allowed. The Show reserves the right to refuse or cancel any application without explanation. The allocation of sites will be at the discretion of the Show and cannot be guaranteed from year to year. The Show reserves the right to change advised locations if necessary.

Insurance: Details of the current Public Liability Insurance Policy must be forwarded to the Show with your application. **NO PUBLIC LIABILITY = NO SITE!** Please ensure you have a copy with you.

Food Concessions: If you are selling food for immediate consumption then you must pay the concession as indicated on the form.

TENS: If you are selling alcohol you must apply to Mid Devon District Council for a Temporary Events Notice at least two weeks before the Show and clearly display it on the stand. Traders are responsible for ensuring that no alcohol is obtainable from their stand by children.

Fire and Safety: All Traders must complete Health & Safety & Fire Risk Assessment forms, using your own or those attached. These must be returned with the Application Form. A suitable Fire Extinguisher must be provided if you have identified a fire risk in your Risk Assessment. The Food Marquee is a no smoking area. Fire Safety Inspections will be undertaken.

Setting Up: Traders may set up from the Wednesday before Show Day between 9am and dusk. Goods will not be accepted on behalf of Traders and should not be sent unless a representative is on site to receive them.

Entry on Show Day is from **6 a.m.** and all vehicles should be static by **8.30 a.m.**

Trading Hours: All trade stands are expected to remain open and manned **from 9 a.m. through until 5.30 p.m.**

Parking for Food and Drink Marquee vehicles is behind the Food and Drink Marquee. Only ONE vehicle should be parked here. You will be provided with ONE Vehicle Pass to enter Red Field on Show Day. Other vehicles are expected to park in the public parking. If you have any further vehicle pass requirements, please contact the office to discuss the best option.

Trade vehicles are reminded that for the safety of pedestrians and livestock there is a 10-mph speed limit on the Showground.

Breakdown: There will be no movement of vehicles on the Showground, other than by authorised official Show vehicles or emergency service vehicles, until after the Main Ring performance has ended and visitors have left the ground. **The expected time for the commencement of vehicle movements is 6 p.m.** All timings are at the discretion of the Show. All Fire and Safety precautions must be followed. Show contractors may begin to remove the marquees at the close of the Show. Traders should remove all items from their stand. Any items left may be moved or disposed of by the Show. Please be aware of other traders and moving vehicles.

Ticket Refunds: Traders or their staff arriving without a valid ticket must pay the public rate to gain admission. After the Show, Traders are welcome to apply, in writing, for a refund enclosing the unused ticket. Applications will be considered individually, and refunds are not guaranteed.

Food and Drink Marquee Competition: Trade Stands are judged each year to find the Best Stand. In the Food Marquee 5 prizes are allocated. Judging is based on Originality of Display, Quality of presentation and Advertising Value, and the Stand that best reflects Education in Agriculture will be awarded the Overall Trade Stand Trophy.

Goods sold: Traders should complete the Trade Stand application relevant section. Only goods listed in the catalogue are to be sold from the Traders stand and must display a selling price. The Show reserves the right to withdraw permission of sale of any goods, which are causing a nuisance on the Showground or which, in the opinion of the Show may cause offence or distress. No fireworks, garden flares, imitation firearms or weapons will be allowed.

Wi-Fi: Traders need to be self-sufficient for trading using Wi-Fi or 4G. When the Show is busy 4G may deteriorate or be unreliable. Wi-Fi will be offered through a third-party provider nearer the date of the Show.

Postponement, Cancellation or Abandonment: The Show may, in its absolute discretion, postpone, cancel, or abandon the Show without giving reasons and such decision shall be final and binding. Traders shall not have any claim against the Show or any member of the Show in respect of any loss or damage consequent upon the Show, or part of the Show, for whatsoever reason, being postponed, cancelled, or abandoned. In the event of cancellation, the return of payment for sites will be at the discretion of the Show and will not exceed the amount of the payment received from the Trader. In the event of postponement or abandonment there will be no return of payments. In no event will any consequential loss be paid. In the event of a forced cancellation by Government or local authority directives a full refund or rebooking option will be made available. In the unlikely event of disruption or loss of water or electricity, the Show will not be held responsible.

Trader Cancellation: it is the policy of the Show not to offer refunds once the Trader has been accepted.

Power: Traders should ensure that gas cylinders are securely stored in a safe enclosure. All gas/electrical appliances should have an up-to-date Certification of Safety. Gas installations must comply with the current Gas Safety (Installation and Use) Regulations and the relevant Codes of Practice compiled by the UKLPG and Gas Safe. LPG hose joints should be factory made or crimped –no jubilee clips. Generators must be well maintained and not cause a nuisance to others. Generators must be earthed and turned off for refuelling.

Connection to the Show generators will provide you with 13-amp connections directly into your site. **Do not add your own adapters to these connections which could blow a fuse and for which you would be charged.**

Overnight Stay: Traders who wish to stay overnight on the Show site must be totally self-sufficient.

Security: Traders are reminded that only a limited security presence will be on the showground for the duration of the event, including some set up and breakdown time. The Mid Devon Show cannot accept any responsibility for the loss or damage to goods or equipment. Security Guards may stop and search vehicles leaving the Showground and assist the Police.

Recorded Music: Recorded music may not be used in the Food and Drink Marquee.

Animals: Animals are not permitted in the Food Hall except Service Dogs.

Nuisance: Traders must not distribute leaflets, erect posters, or carry out surveys outside the area of their own site. Posters should not be erected on the outside of the marquee unless ordered and paid for through Advertising.

Emergency Help. First Aid, including ambulances will be available from 7 a.m. until 6.30 p.m. on the day of the Show. Out of these hours contact should be made with the Show Organiser at the Show Office to co-ordinate medical cover. The First Aid post is located near Red Gate.

Police/Fire Services: Please dial 999 or 112 and state your exact location on the Showground.

Lost Property: Unclaimed lost property may be deposited with the Show Organiser's Tent.

Trade Waste: Please remove all Trade Waste from the showground. Please do not use the show bins which are provided for visitors.