

## LAUNCESTON SHOW – Outdoor Trade Stands Booking Terms - 27 July 2023

Show Details	27 <sup>th</sup> July 2023. Launceston Show Ground, Kennards House, Launceston PL15 7EZ. By kind permission of Mr and Mrs J Whale. What3words: evenings.darts.cello
Trade Stand Charges	Basic fee £50 for 3m frontage. Additional frontage charged at £15 per metre. The showground is on a field, so uneven surfaces can be expected. No sub-letting of space permitted.
Trade Stand Sizes	Depth of stand can vary from 5m to 13m. The depth must not exceed the frontage width. Please state on application.
Closing date	<b>All bookings to be made by 1<sup>st</sup> June 2023</b>
Cover	Overhead cover is NOT provided for the trade stand space. If erecting gazebo type construction, safety must be taken regarding guy ropes and consideration given to neighbouring stands.
Location	The Secretary will position allocated spaces to enhance the Show.
Ticket allocation	1 x car pass per entry (to be displayed). Depending on size of trade stand: 3m=2tickets, 6m=2tickets, 10m=3tickets, 15m=4 tickets, 20m=5 tickets – tickets/car passes will be posted prior to the Show and must be displayed clearly. Additional tickets can be purchased at £12 adult £4 child – or full price on the entrance gate.
Internet	This is available free of charge to all traders, provided by Wildanet
Table	Available to prebook (1.8m) at £10 each
Chairs	Available to prebook at £3 each
Advertising	Available for inclusion in the Show Catalogue sold on the day. Full page Colour 20x14cm £85, full page B&W £50, half page B&W 10cmx14cm £25 – all adverts to <a href="mailto:info@launcestonshow.co.uk">info@launcestonshow.co.uk</a> by 1 <sup>st</sup> June
Electricity	None on the field provided. Generators should be silent and must be certified to current safety standards by qualified personnel.
Setting up	Trade Stands and advertising banners should be ready by 8.30am with no dismantling before 5.30pm on show day. Everything should be removed by 5pm the day after show day.
Vehicles	There is a 10mph speed restriction at the site. All trade vehicles, unless part of the display, once unloaded must return to allocated parking area, by 8.30am latest on Show day. No vehicle movement between 8.30am and 6pm. Any vehicle causing an obstruction may be towed away.
Grass cutting	The show field will be prepared. At the request of the Landowner, can we respectfully ask that you do not cut the grass without express authority of the Show Yard Director.
Security	A security officer will be on duty throughout the night prior to the show and will patrol the Showground, however the Association cannot in any circumstances accept liability for any losses that exhibitors may incur.
Best Trade Stand	Judges will allocate prizes for Best Agricultural Stand, Best Non-Agricultural Stand. If you wish to enter for Best piece of new machinery, please complete when applying.
Food	Catering pitches have been tendered for. Therefore selling of food/drink for consumption on the show field is prohibited.
Cancellation	A £35 admin fee will be retained if cancelled before closing date. After closing date, no refund will be made, unless in exceptional circumstances at the Secretary's discretion.
Cancellation by Show	In the event the Show does not take place, refunds will be made at the discretion of the Association. No claim may be made against Launceston Agricultural Association.
Vehicles	There is a 10mph speed restriction at the site. All trade vehicles, unless part of the display, once unloaded must return to allocated parking area, by 8.30am latest on show day. No vehicle movement between 8.30am and 6pm. Any vehicle causing an obstruction may be towed away. There is an 18 tonne weight restriction.
Rubbish	Traders are reminded they are responsible for removal of ALL waste/rubbish from their stand.
Raffle	Any fundraising should be declared. The trade stands would expect to have goods for sale along with donations/raffles/competitions. Fundraising guidelines should be adhered to.
Insurance	Traders must provide Public Liability Insurance Certificates, valid at the time of the show, a copy of the Show Risk Assessment and Show Fire Assessment form must be completed.
Livestock	Any livestock at the show must adhere to the show and DEFRA guidelines.
Show Yard Director	The Association reserves the right to remove any personnel not abiding by the rules. The Show Yard Director shall have the final and binding decision. No refunds would be made.
Accessibility statement	Please refer to website.

Launceston Agricultural Show reserves the right of admission.