

**DUNSTER SHOW**  
**FRIDAY 18<sup>TH</sup> AUGUST 2023**  
**TRADE STAND RISK ASSESMENT**



**HEALTH AND SAFETY RISK ASSESSMENT**

**FRIDAY 18<sup>TH</sup> AUGUST 2023**

**THIS FORM MUST BE COMPLETED**

Your risk assessment should assess the risks throughout the event which includes erecting and dismantling stands as well as members of public and you or your staff during the Show. If you need more space please copy this page. The guide below is for your assistance only it is your responsibility to assess the hazards and risks associated with your stand. If you have a pre-existing risk assessment in your business you may use your documentation however your risk assessment must be specific to Dunster Show.

Tripping/slipping	Manual Handling	Lifting operation	Vehicles
Working at Height (Ladders)	Livestock	Electricity	Moving Machinery Parts
Blades/sharp objects	Chemicals (cleaning fluids)	Pressure Systems	Dust (eg grinding)
Fumes (vehicle engines)	Noise	Overcrowding	Flammable Liquids
Public Health	Loading/unloading	Hot surfaces/fluids	Waste

What are the hazards	Who could be harmed	Severity of the risk High/Medium/Low	Control measures that will be in place
<b>Risk Matrix (RR)</b>	<b>Likelihood (L)</b>		
<b>Severity (S)</b>	Certain or near certain to occur (High)	Reasonably Likely to occur (M)	Unlikely to occur (L)
Fatality; major injury or illness causing long term disability (High)	High (H)	High (H)	Medium (M)
Injury or illness causing short term disability (Medium)	High (H)	Medium (M)	Low (L)
Other injury or illness (Low)	Medium (M)	Low (L)	Low (L)
Assessment of overall risk	Low	Medium	High
Signed		Trading Name	
Print Name		Date	

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**FIRE SAFETY MANAGEMENT – FIRE RISK ASSESSMENT**

Name of Your Company: .....

		Yes	No	N/A	Comment
1	Do you have a person responsible for fire safety in your company (name in comments section)?				
2	Do they have a nominated deputy (name in comments section)?				
4	Have your staff (Including temporary staff) been instructed in how to raise the alarm?				
5	Do you have sufficient fire extinguishers available of a suitable type and size? If you are using LPG on site a minimum of a 5kg powder extinguisher must be provided for every 2 cylinders.				
6	Have your fire extinguishers been inspected in the last 12 months by a competent person/company?				
8	Do your staff know how to use a fire extinguisher?				
9	Will your fire extinguisher be positioned where it is available for easy use? <b>(not in your van)</b>				
12	Are your fire exit routes kept clear and not obstructed by vehicles/stock etc.?				
13	Are all staff aware to keep the area tidy and free from trip hazards?				
15	Training records for staff/volunteers should be available for inspection if required – Do you have training records for your staff?				
17	Have all electrical items been PAT tested? Paperwork may be requested on show site.				
18	Have all gas appliances been inspected by a Gas Safe registered engineer? Paperwork may be requested on show site.				
19	If you have LPG is this stored outside your tent and secured so that it cannot be knocked over or tampered with? (must still be accessible in an emergency)				
20	Are you aware that petrol generators are NOT permitted on site?				
21	Are you aware that you must not sell/exhibit certain items e.g. fireworks, garden flares, <u>lit tea lights or candles (unlit candles and tea lights are permitted)</u> .				
22	Have you read the terms and conditions for exhibiting at the show? If not please ensure that you do so before the event.				
We will be using LPG on our Stand  YES/NO If yes please refer to Show Rules and Regulations  We will be using a Generator YES/NO (please note Petrol Generators are not permitted)		Maximum Number of LPG cylinders on our stand at any time  ..... x Butane  ..... x Propane LPG x Size .....kg  ..... x Patio GAS			