

Holsworthy and Stratton Agricultural Show, Information, Rules and Regulations.

A. Outside Trade Stand Pitches

- i) Trade spaces are open sites and sufficient space must be booked to include guy ropes, tents, gazebos, awnings, caravan and trailer tow bars within the pitch. Under no circumstances is your stand to protrude beyond the frontage line of your site, so please book adequate space. Traders who need to draw stock from their vehicles must allow enough room to park these vehicles on their site.
- ii) The Association will allot spaces for trade stands, which must be adhered to and reserves the right to refuse or cancel any entry or exhibit that it considers offensive, objectionable or inappropriate. The decision of the Directors of the Showground shall be final.
- iii) The Association reserves the right to reallocate spaces if the need arises due to ground conditions or other unforeseen circumstances

B. Setting up and Dismantling

- i) A trade stand plan is included in the pack to show your stand locations. Please enter by the colour coded gate as per your vehicle pass, this is to minimise damage to ground surfaces.
- ii) All equipment and materials must be kept within the curtilage of your site. Please impress upon lorry drivers to use all due care to avoid damaging the ground surface and do not park on other trader's pitches.
- iii) Any tents, gazebos, awnings and any other temporary structure erected on the pitch must be appropriately secured for reasons of stability and safety.
- iv) If you are setting up before Show day please note that the gates will be locked at 9pm on each evening prior to the Show.
- v) Trade stands must be completed and ready to open by 8.30am on the morning of the Show and vehicles not forming part of the stand must be removed to the car park by 8.30am or be liable to be towed away.
- vi) To ensure safety for all, no trade exhibitor's vehicles will be permitted on the Showground on Show day between 8.30am and 6pm. All vehicle movements to be severely restricted.
- vii) Stands must not be dismantled until 5.30pm. Failure to comply may result in the loss of a pitch being allocated to you next year.
- viii) Skips are provided on the Showground for the disposal of your rubbish. You will be invoiced a suitable clearance fee if you leave your pitch untidy or containing rubbish.

C. Showground Vehicle passes, Caterers' passes and Parking Arrangements.

- i) Access to the Showground on Show day is strictly limited, please ensure you have your passes available for inspection by the gate attendant, or you will not be able to gain entry to the Showground.
- ii) Access to the Showground will be available from 6.30am on Show day, but be advised that this period can be very busy, setting up as much as possible the day before is therefore advisable.
- iii) 1 vehicle pass is provided per pitch, but the vehicle must be parked within the curtilage of your pitch or removed to the public or trade vehicle car park. Additional vehicle passes can be purchased @£12.
Caterers' passes; If you require a pass for caterers to deliver refreshment supplies to your trade stand please complete section on application form. This pass will allow delivery of refreshments only and will not allow parking on the Showground. The pass is for vehicle and driver only.

D. Additional pedestrian passes for trade stand employees at a reduced rate.

- i) Passes are allocated to each stand, please see application form for details. If you need additional passes please book them along with your trade stand application, @ cost of £13 each. Staff without a pass will have to pay the full entry fee on the day.

E. Trade Stand Competition

- i) Automatic free entry into the trade stand competition.
- ii) A silver cup (The Les Walters Challenge) will be presented for the best agricultural trade exhibit, and The K. Axford Cup will be presented for the best non-agricultural trade exhibit.
- iii) A Rosette will be awarded to the best trade stand within the Food, Drink, Craft and Small Business Marquee.

F. General Trade Stand Regulations.

- i) The sale or effective sale of food, fruit, confectionery, drinks and ice cream is strictly prohibited as the takeaway concession has been sold for the Showground. The only exception to this rule is those people exhibiting in the Food, Drink, Craft and Small Business Marquee.
- ii) Stand holders providing complementary refreshments should make themselves aware of the current hygiene regulations, as the Association cannot accept any liability in this respect. Inspectors may visit your stand.
- iii) Trade stands may only operate their stated business within the area of their allocated stand and must not carry out any form of trading, canvassing or selling of raffle tickets in the road or walkways or on any other part of the Showground.
- iv) No sub-letting of stand pitches is allowed. All exhibitors must apply in their own right and in their own name.

G. First Aid

- i) An Ambulance and First Aid detachment will be stationed opposite the Secretary's tent.
- ii) Accident reporting; It is important that any accident should immediately be reported to the Secretary in the Secretary's tent, so that it can be recorded in the Accident Book and appropriate action can be taken with regard to the emergency services.

H. Health and Safety

- i) Hazardous equipment; Particular care must be taken with the following potential hazardous equipment. LPG Cylinders and Burners; Must be stored carefully and securely, and may not be stored in public areas and must have been recently examined and tested by a competent person and labelled to indicate examiner's name and date of inspection
NO GENERATORS TO BE USED ON SITE OTHER THAN THOSE SUPPLIED BY OCM EVENTS
Machinery demonstrations; Adequate precautions must be taken to protect the operator and spectators. The Secretary must be notified in advance of any demonstrations.
Machinery Display; hydraulically supported equipment must be mechanically locked or braced to prevent collapse. Knives, blades and other sharp edges are to be suitably guarded.
- ii) **Every Trade stand must have its own fire extinguisher, this includes outside and internal trade stands.**
- iii) **Any electrical equipment must have current PAT certification.**
- iv) **Any tents, gazebo's, awnings and any other temporary structure erected on the pitch must be appropriately secured for reasons of stability and safety.**

I. Loss and Damage

- i) The Association, its officers, committee members, servants and agents shall not be liable whether in contract tort or otherwise for any loss or damage howsoever caused to the property of any exhibitor, his, her or their sub-contractor or visitors, servants or agents except to the extent that such loss or damage is caused by negligence of the Association, its officers, committee members, servants or agents.

J. Cancellation

- i) In the event of the Show or classes being cancelled, entry fees, including trade fees, may be refunded but only at the discretion of the Association's committee.